



## Institutions of higher learning in the 21st century planning materials Computer Applications: Fundamentals of Computer Application(Chinese Edition)

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By ZHANG WEI

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date :2012-09-01 Pages: 320 Publisher: Tsinghua University Press. basic information about the title: the institutions of higher learning in the 21st century planning materials Computer Applications: Fundamentals of Computer Application List Price: 35.00 yuan Author: Zhang Wei Publisher: Tsinghua University Publishing Society Publication Date: September 1. 2012 ISBN: 9787302287261 words: Pages: 320 Edition: 1st Edition Binding: Paperback: Weight: 522 g Editor's Summary Fundamentals of Computer Application (Computer Applications colleges and universities in the 21st century planning materials) prepared according to the requirements of the latest examination syllabus developed by the NEEA in 2008 on a MS Office from the new outline requirements using Office 2003 office software environment under the Windows XP platform. The book of six chapters. the main contents include basic computer knowledge. Chinese Windows XP operating system. word processing software Word 2003. the spreadsheet software Excel 2003 presentation authoring software PowerPoint 2003. computer network infrastructure. Fundamentals of Computer Application (Computer Applications colleges and universities in the 21st century planning materials) follow the outline of the content requirements in the preparation on the

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